Item	# 4	7

SEMINOLE COUNTY GOVERNMENT AGENDA MEMORANDUM

SUBJECT: 2003/2004 Community Services Block Grant Modification
DEPARTMENT: Community Services DIVISION: Community Assistance
AUTHORIZED BY: Phillip C. Stalvey CONTACT: David Medley (MEXT 3363
Agenda Date <u>07/13/04</u> Regular ☐ Consent ⊠ Work Session ☐ Briefing ☐
Public Hearing – 1:30 Public Hearing – 7:00
MOTION/RECOMMENDATION: Approval by the Board of County Commissioners of
the attached CSBG Modification of \$260,285, authorization for the Chairman to execute the grant application and related documents, approval of required 2% CASH MATCH of

BACKGROUND:

On August 12, 2003, the Board of County Commissioners approved the acceptance of the Community Services Block Grant award in the amount of \$222,349.00 and the local 2% match of \$4,447. On June 4, 2004 the Division of Community Assistance was notified of the availability of an additional \$37,936 to enhance our services under this program. These new funds will require an additional \$759 in cash match.* The attached application proposes the following utilization of these funds:

		Proposed Modification
Direct Services		
(Housing,& Utilities,	,)	\$ 176,597.00
Administration (2 S	taff)	\$ 77,188.00
Intern Program	·	\$6,500
Cash Match *		\$ 5,206.00 *
In-Kind Match		\$ 46,851.00
	TOTAL.	\$ 312,342.00

*The additional Cash Match will be identified in the existing division budget. **NO additional funds are being requested**.

Reviewed by:
Co Atty: A trib
DFS: 10
Other:
DCM: CM:

File No. CCS01

MODIFICATION OF AGREEMENT BETWEEN FLORIDA DEPARTMENT OF COMMUNITY AFFAIRS AND Seminole County

This Modification is made and entered into by and between the State of Florida, Department of Community Affairs, ("the Department"), and the <u>Seminole County</u> ("Recipient") to modify DCA Contract Number <u>04SB-3T-06-69-01-029</u>, ("the Agreement").

WHEREAS, the Department and the Recipient have entered into the Agreement, pursuant to which the Department provided a grant of \$222,349 to Recipient; and

WHEREAS, additional funds have become available to increase the amount of funding granted to the Recipient.

NOW, THEREFORE, in consideration of the mutual promises of the parties contained herein, the parties agree as follows:

1. Paragraph (16)(a) Funding/Consideration is hereby modified to read as follows:

This is a cost-reimbursement Agreement. The Recipient shall be reimbursed for costs incurred in the satisfactory performance of work hereunder in an amount not to exceed \$260,285, subject to the availability of funds and appropriate budget authority.

- A. \$222,349 Current FFY 2003-2004 CSBG contract allocation
- B. + \$11,658 Base Increase for FFY 2003-2004
- C. + \$26,278 Carryover funds from FFY 2002-2003
- 2. Attachment G-1 (Budget Summary), G-2 (Sub-Recipient Information, if applicable), G-3 (Budget Detail) and Attachment G-4 (Secondary Administration, if applicable) are hereby deleted in their entirety and replaced with Amended Attachment G-1, Amended Attachment G-2 if applicable, Amended Attachment G-3 and Amended Attachment G-4 if applicable, as attached hereto and incorporated herein by reference.
 - 3. Attachments H-1 through H-7, CSBG Workplan are hereby deleted in its entirety, and replaced with Amended Attachment H-1 through H-7.
 - 4. All provisions of the Agreement being modified and any attachments thereto in conflict with Modification shall be and are hereby changed to conform with this Modification. Modifications will be effective when both parties have executed the contract, or July 1, 2004, whichever is later.

performed at the level specified in the Agreement.

5.

All provisions not in conflict with this Modification remain in full force and effect, and are to be

CSBG MODIFICATION AMENDED ATTACHMENT G-1 CSBG BUDGET SUMMARY

Recipient: Seminole County REVENUE SOURCES PERCENT MATCH TOTAL NOTES: **AMOUNT** Round all figures up to the nearest dollar. 1. CSBG Grant Funds \$260,285.00 Provide a minimum of 2% - Cash Match 2. Cash Match 2% \$5,206.00 20% - Total Match 3. In-Kind Match 18% \$46,851.00 Do not under match. 1.99% Cash Match is 4. TOTAL MATCH (Line 2 + Line 3) 20% \$52,057.00 unacceptable. 5. TOTAL FUNDS (Line 1 + Line 4) \$312,342.00 В Ç D F G **CSBG FUNDED PROGRAMS ONLY EXPENSE CATEGORY** 2003-2004 Last Subtotal 2002-2003 Total Cash and Approved Column **CSBG** Base Carryover In-kind CSBG Increase B+ Amount **Funds** Match **Budget** Column C (Col. D +E) 6. TOTAL CSBG FUNDS 222,349.00 11,658 234,007.00 \$26,278.00 260,285.00 52,057.00 **ADMINISTRATIVE** 7. RECIPIENT 4,500 2,000 6,500 0 6,500 52,057.00 (salaries + Fringe, Rent, Utilities, Travel, Other) n 0 0 0 0 0 8. SUB-RECIPIENT EXPENSES (Salaries + Fringe, Rent, Utilities, Travel, Other) 4,500 2,000 6,500 0 6,500 52,057.00 9. TOTAL ADMINISTRATIVE EXPENSES (Line 7 + Line 8) 2% 17% VALUE IN CELL 10D MAY NOT EXCEED 3% 10. ADMINISTRATIVE EXPENSE PERCENT 15% OF LINE 1 [(Cell 9D divided by cell 6D)x100] **PROGRAM** 9,658.00 140,661.00 150,319.00 26,278.00 176,597.00 52,057.00 11. RECIPIENT DIRECT CLIENT ASSISTANCE 77,188.00 0 77,188.00 0 77,188.00 0 12. RECIPIENT OTHER PROGRAM EXPENSES (Salaries + Fringe, Rent, Utilities, Travel, etc) 217,849.00 9,658.00 227,507.00 26,278.00 253,785.00 52,057.00 13. SUBTOTAL RECIPIENT PROGRAM EXPENSES (Line 11 + Line 12) 0 0 0 0 0 0 14. SUB-RECIPIENT DIRECT CLIENT ASSISTANCE EXPENSES ō 0 n 0 0 0 15. SUB-RECIPIENT OTHER PROGRAM **EXPENSES** (Salaries + Fringe, Rent, Utilities, Travel, etc) 0 0 0 0 0 16. SUBTOTAL SUB-RECIPIENT PROGRAM EXPENSES (Line 14 + Line 15) 217,849.00 9,658.00 227,507.00 26,278.00 253,785.00 0 17.. TOTAL PROGRAM EXPENSE (Line 13 + Line 16) 0 0 0 0 0 0 18. SECONDARY ADMINISTRATIVE EXPENSES 222,349.00 11,658.00 234,007.00 26,278.00 260,285.00 52,057.00 19. GRAND TOTAL EXPENSE: (Line 9 + Line 17 + Line 18) (Must agree with line 6)

^{*} THE AMOUNT IN CELL 9E CANNOT EXCEED THE UNSPENT ADMINISTRATIVE BALANCE FROM YOUR FY 2002-2003 CONTRACT CLOSEOUT.

ATTACHMENT G-3 BUDGET DETAIL

RECIPIENT: Seminole County

LINE ITEM NO.	OBJ. NO. (direct client	EXPENDITURE DETAIL Round up line item totals to dollars. Do not use cents and decimals in totals.	DOLLARS CHARGED TO CSBG				
NO.	assistance lines only)	DO HOL USE CERTS AND GECKNAIS III (Otals.	CSBG FUNDS	CASH MATCH*	IN-KIND MATCH*		
		Utility Assistance					
11.	1.1.c	15 clients will be provided with utility assistance, in order to acquire/maintain employment.	3,500.00				
	1.8.e	5 clients will be provided with utility assistance, in order to complete post-secondary education, a certificate or diploma, in order to acquire or maintain employment.	3,000.00				
	1.7.b	3 clients will be provided with utility assistance, in order to obtain permanent rental housing in the community of their choice.	2,000.00				
	6.5.d.	40 clients will be provided with utility assistance, in order to avoid eviction.	8,000.00				
11.	1.0.~	Childcare Assistance					
	1.8.g	15 clients will be provided with childcare assistance, in order to acquire/maintain employment.	20,161.00	\$5,206			
	18.e	6 clients will be provided with childcare assistance, in order to complete post-secondary education, a certificate or diploma, in order to acquire or maintain employment.	15,000.00				
		Recipient Direct Client Assistance Total:	<u>\$176,597</u>	<u>\$5,206</u>			
12.		RECIPIENT OTHER PROGRAM EXPENSES Salaries: Case Manager, 100% CSBG \$13.252 (rounded) per hour x 2,080 = \$27,564 Fringe Benefits: FICA, Health Insurance, Worker's Comp and Retirement, (\$9,920 Actual)	\$37,484				
		Salaries: Senior Staff assistant, 100% CSBG \$14.173 (rounded) per hour x 2,080 = \$29,479 Fringe Benefits: FICA, Health Insurance, Worker's Comp and Retirement, (\$10,225 Actual)	\$39,704				
		Recipient Other Program Expense Total:	\$77,188				

^{**}EXPLAIN SOURCES OF CASH AND IN-KIND MATCH

ATTACHMENT G-2 SUB-RECIPIENT INFORMATION

(Complete this page for each sub-recipient)

RECIPIENT: Seminole County		
SUB-RECIPIENT: N/A		
MAILING ADDRESS OF SUB-RECIPIENT:		
	, FL ZIP CODE	
CONTACT PERSON:		
TITLE:		
TELEPHONE: () FAX	()	

NOTE: The following line items (7,13,14 and 15) must correspond to the BUDGET SUMMARY of the RECIPIENT. If there is more than one sub-recipient, it is the Recipient's responsibility to ensure that the total of all sub-recipient budgets add correctly.

CSBG FUNDED PROGRAMS ONLY EXPENSE CATEGORY	(1) CSBG FUNDS	(2) CASH MATCH	(3) IN-KIND MATCH	(4) TOTAL
SUB-RECIPIENT ADMINISTRATIVE EXPENSES:			<u>-</u>	
7. SUB-RECIPIENT EXPENSES (Salaries + Fringe, Rent, Utilities, Travel, Other)	0	0	0	0
SUB-RECIPIENT PROGRAM EXPENSES:			<u> </u>	
13. SUB-RECIPIENT DIRECT CLIENT ASSISTANCE EXPENSES	0	0	0	0
14. SUB-RECIPIENT OTHER PROGRAM EXPENSES (Salaries + Fringe, Rent, Utilities, Travel, etc)	0	0	a	0
15. SUBTOTAL SUB-RECIPIENT PROGRAM EXPENSES (Line 13 + Line 14)	0	0	0	0
TOTAL EXPENSES: (Line 7 + Line 15)	0	0	0	0

ATTACHMENT G-3 BUDGET DETAIL

RECIPIENT: Seminole County LINE OBJ. NO. **EXPENDITURE DETAIL** DOLLARS CHARGED TO CSBG (direct ITEM Round up line item totals to dollars. NO. client Do not use cents and decimals in totals. IN-KIND CSBG CASH assistanc MATCH** e lines **FUNDS** MATCH** only) ADMINISTRATIVE EXPENSES RECIPIENT EXPENSES 7. Salaries: Intern \$6,500 \$8.00 per hour x 25 hrs. per week x 32.50 weeks = \$6,500SUBTOTAL SALARIES AND FRINGE: з. Rent & Utilities: Source: Seminole County In-kind match Space, utilities and telephone \$27,500 2,500 sq. ft. @ \$11.00 = 27,500*In-kind Match Source: Seminole County SUBTOTAL RENT & UTILITIES: \$19,351 Administrative Supervision Source=Seminole County In-Kind Match Salaries for Division Manager/Program Manager 405 Hrs. (approximately 8 hrs per week) at 47.78 Rounded \$46,851 \$6,500 Recipient Expenses Total: RECIPIENT DIRECT CLIENT ASSISTANCE Rental assistance 20 clients will be provided with rental/mortgage 45,000.00 1.1.d 11. assistance, in order to acquire/maintain employment. 5 clients will be provided with rental/mortgage 1.8.e assistance, in order to complete post-secondary 18,000.00 education, a certificate or diploma, in order to acquire or maintain employment. 5 clients will be provided with rental/mortgage 1.7.b 2,000.00 assistance, in order to obtain permanent rental housing in the community of their choice. 114 clients will be provided with rental 6.5.e 59,936.00 assistance, in order to avoid eviction.

^{**}EXPLAIN SOURCES OF CASH AND IN-KIND MATCH

ATTACHMENT G-3 BUDGET DETAIL

RECIPIENT: Seminole County

LINE	OBJ. NO. (direct	EXPENDITURE DETAIL Round up line item totals to dollars. Do not use cents and decimals in totals.	DOLLARS CHARGED TO CSBG				
NO.	client assistance lines only)	CSBG FUNDS	CASH MATCH*	IN-KIND MATCH*			
		Utility Assistance	-				
11.	1.1.c	15 clients will be provided with utility assistance, in order to acquire/maintain employment.	3,500.00				
	1.8.e	5 clients will be provided with utility assistance, in order to complete post-secondary education, a certificate or diploma, in order to acquire or maintain employment.	3,000.00				
	1.7.b	3 clients will be provided with utility assistance, in order to obtain permanent rental housing in the community of their choice.	2,000.00				
	6.5.d.	40 clients will be provided with utility assistance, in order to avoid eviction.	8,000.00		}		
11.	1.8.g	Childcare Assistance 15 clients will be provided with childcare		4- 006			
		assistance, in order to acquire/maintain employment.	23,608.00	\$5,206			
	18.e	6 clients will be provided with childcare assistance, in order to complete post-secondary education, a certificate or diploma, in order to acquire or maintain employment.	15,000.00				
		Recipient Direct Client Assistance Total:	<u>\$176,597</u>				
12.		RECIPIENT OTHER PROGRAM EXPENSES Salaries: Case Manager, 100% CSBG \$13.252 (rounded) per hour x 2,080 = \$27,564 Fringe Benefits: FICA, Health Insurance, Worker's Comp and Retirement, (\$9,920 Actual)	\$37,484]			
		Salaries: Senior Staff assistant, 100% CSBG \$14.173 (rounded) per hour x 2,080 = \$29,479 Fringe Benefits: FICA, Health Insurance, Worker's Comp and Retirement, (\$10,225 Actual)	\$39,704		3		
į		Recipient Other Program Expense Total:	\$77,188				
					}		
				<u> </u>	<u> </u>		

^{**}EXPLAIN SOURCES OF CASH AND IN-KIND MATCH

ATTACHMENT G-4 SECONDARY ADMINISTRATIVE EXPENSES

Secondary Administrative Expense requested:	Yes	No XX
Name of Recipient: Seminole County		

INSTRUCTIONS: If requesting Secondary Administrative Expenses, you must supply the following information for each secondary program for which administrative expenses are being requested. A "secondary program source" is the non-CSBG program that will receive administrative support from the use of CSBG funds. See Attachment F, Section D (13) for additional information.

	NAME OF SECONDARY PROGRAM:	NAME OF SECONDARY PROGRAM:	NAME OF SECONDARY PROGRAM:	NAME OF SECONDARY PROGRAM:	
BUDGET INFORMATION	GRANT PERIOD: START DATE: END DATE:	GRANT PERIOD: START DATE: END DATE:	GRANT PERIOD: START DATE: END DATE:	GRANT PERIOD: START DATE: END DATE:	TOTAL OF ALL PROGRAMS
Total cash budget for secondary program:	\$	\$	\$	\$	
Maximum percent administrative expense including indirect cost allowed by secondary program:	%	%	%	%	
3. Total administrative expense approved by secondary program funding sources: ¹	\$	\$	\$	\$	
4. CSBG secondary administrative expense requested: ²	\$	\$	\$	\$	\$
5. Total administrative expense (Line 3 + Line 4):	\$	\$	\$	\$	
Percent of total administrative expense to total budget (Line 5 divided by Line 1). This total cannot exceed 15% of Line 1.	%	%	%	%	
7. CAP Plan Goals Supported by secondary program.	Goal # Goal #	Goal # Goal #	Goal # Goal #	Goal # Goal #	
8. Work Plan actions that address secondary programs activities:	Action #	Action # Action #	Action #	Action #	

¹ The recipient must take full advantage of all administrative and indirect dollars allowed by the secondary programs's funding source before CSBG secondary administrative expenses are requested.

2 You are required to provide budget detail G-3for the amount on line 4 for each program above.

ATTACHMENT H - <u>AMMENDED</u> FLORIDA COMMUNITY SERVICES BLOCK GRANT (CSBG) Community Action Goal 1 (Family) – Low-Income People Become More Self-Sufficient

Version 1.1--09/03/03

1 – CAA Outcomes Catalog	2	3	4	5	6	7	8	9	10
Goal 1: Low-Income People Become Self-Sufficient 1. Obtained Employment/Self-Employment for Unemployed Persons. 2. Obtained Employment/Self-Employment for Employed Persons. 3. Maintained Employment for at Least 90 days.	WORKPLAN Total Number of	Number of People at or Below 125% of Poverty				Number of People Above 125% of Poverty		Number of People for whom no income Information was Obtained	
 Maintained Employment for at Least 90 days. increased Earned Income from the Previous Reporting Period. Increased Total Household Resources from Non-Employment Sources. Increased Ability to Manage Income and Use Assets to Achieve Self-Sufficiency. Obtained Adequate, Safe, Affordable, Unsubsidized, Permanent Housing Eliminated/Reduced Barriers to Employment and Self- Sufficiency. 	People who will <u>Achieve</u> Outcome	Received Services	Achieved Outcome	Still Progressing Toward Outcome	Exited Program Prior to Achieved Outcome	Received Services	Achieved Outcome	Received Services	Achieved Outcome
Outcomes with indicators									
Obtained Employment/Self-Employment for Unemployed Persons.	200								'
 a) Obtained part-time employment – less than 25 hours per week, at minimum wage or above (or its equivalent if employment includes tips/etc.), w/o health insurance benefits. 									
 Obtained part-time employment – equal to or greater than 25 hours per week, at minimum wage or above (or its equivalent if employment includes tips/etc.), w/o health insurance benefits. 									
 Obtained full-time employment – number of hours as defined by employer; at least minimum wage, without benefits. 									
 Obtained full-time employment – number of hours defined by employer, above minimum wage and could include benefits. 									
 e) Became self-employed – and earned the equivalent of at least part-time employment. 									W. S.
Obtained Employment/Self-Employment for Employed Persons.	10								
 a) Obtained part-time employment – less than 25 hours per week, at minimum wage or above (or its equivalent if employment includes tips/etc.), w/o health insurance benefits. 									

ATTACHMENT H - <u>AMMENDED</u> FLORIDA COMMUNITY SERVICES BLOCK GRANT (CSBG) Community Action Goal 1 (Family) – Low-Income People Become More Self-Sufficient

								ersion 1.1	
1 – CAA Outcomes Catalog	2	3	4	5	6	7	8	9	10
Goal 1: Low-Income People Become Self-Sufficient 1. Obtained Employment/Self-Employment for Unemployed Persons. 2. Obtained Employment/Self-Employment for Employed Persons. 2. Maintained Employment for add coat 00 days	WORKPLAN Total Number of			of People 25% of Poverty			of People % of Poverty	whom n	f People for o income was Obtained
3. Maintained Employment for at Least 90 days. 4. Increased Earned Income from the Previous Reporting Period. 5. Increased Total Household Resources from Non-Employment Sources. 6. Increased Ability to Manage Income and Use Assets to Achieve Self-Sufficiency. 7. Obtained Adequate, Safe, Affordable, Unsubsidized, Permanent Housing 8. Eliminated/Reduced Barriers to Employment and Self-Sufficiency.	People who will Achieve Outcome	Received Services	Achieved Outcome	Still Progressing Toward Outcome	Exited Program Prior to Achieved Outcome	Received Services	Achieved Outcome	Received Services	Achieved Outcome
Outcomes with Indicators (2 continued)	and the second of the second o	Seldin Maria Seldin Seldin Seldin		e Tomorova Brancova		e e tarje i su Nasionali e tarje i su			
b) Obtained part-time employment – equal to or greater than 25 hours per week, at minimum wage or above (or its equivalent if employment includes tips/etc.), w/o health insurance benefits.									
 Obtained full-time employment – number of hours as defined by employer; at least minimum wage, without benefits. 									
 d) Obtained full-time employment – number of hours defined by employer, above minimum wage and could include benefits. 									
Became self-employed – and earned the equivalent of at least part-time employment.								en din	
3) Maintained Employment for at Least 90 days.	150								
Increased Earned Income from the Previous Reporting Period.	0								
5) Increased Total Household Resources from Non- Employment Sources.	0								
a) Obtained Federal Earned Income Tax Credit.									
b) Obtained Federal Child Tax Credit.									
 Homeowners realize an increase in assessed value of their home as a result of rehabilitation. 									
 d) Obtained other non-employment income (example: child support, SSI, disability, etc.) 									

ATTACHMENT H - AMMENDED FLORIDA COMMUNITY SERVICES BLOCK GRANT (CSBG) Community Action Goal 1 (Family) - Low-Income People Become More Self-Sufficient

Version 1.1--09/03/03 1 - CAA Outcomes Catalog 2 5 6 7 8 10 Goal 1: Low-income People Become Self-Sufficient 1. Obtained Employment/Self-Employment for Unemployed WORKPLAN Number of People for Number of People Number of People whom no income 2. Obtained Employment/Self-Employment for Employed Above 125% of Poverty at or Below 125% of Poverty Total Information was Obtained Persons. Number of 3. Maintained Employment for at Least 90 days. People who 4. Increased Earned Income from the Previous Reporting will Achieve Period. Outcome 5. increased Total Household Resources from Non-Employment Sources. Exited Still 6. Increased Ability to Manage Income and Use Assets to Program Progressing Received Achieved Received Achieved Achieve Self-Received Achieved Prior to Services Outcome Toward Services Outcome Services Outcome Sufficiency. Achieved Outcome 7. Obtained Adequate, Safe, Affordable, Unsubsidized, **Outcome** Permanent Housing 8. Eliminated/Reduced Barriers to Employment and Self-Sufficiency. Outcomes with Indicators 6) Increased Ability to Manage Income and Use 10 Assets to Achieve Self-Sufficiency. a) Demonstrated ability to complete and maintain a budget for over 90 days. b) Opened IDA or other savings account and increased savings. c) Decreased debt and maintained budget and savings plans for over one year. d) Capitalized small business. e) Began post-secondary education due to accumulated savings. f) Other outcome or indicator may be used with the approval of DCA. 7) Obtained Adequate, Safe, Affordable, 20 Unsubsidized, Permanent Housing, a) Purchased home, mobile home or condominium. b) Obtained permanent rental housing of choice.

ATTACHMENT H - <u>AMMENDED</u> FLORIDA COMMUNITY SERVICES BLOCK GRANT (CSBG) Community Action Goal 1 (Family) - Low-Income People Become More Self-Sufficient

4 044 0 / 0 0 / 1				T				ersion 1.1-	109/03/03
1 – CAA Outcomes Catalog	2	3	4	5	6	7	8	9	10
 Goal 1: Low-Income People Become Self-Sufficient Obtained Employment/Self-Employment for Unemployed Persons. Obtained Employment/Self-Employment for Employed Persons. Maintained Employment for at Least 90 days. 	WORKPLAN Total Number of	Number of People at or Below 125% of Poverty			Number of People Above 125% of Poverty		Number of People for whom no income Information was Obtained		
 Maintained Employment for at Least 90 days. Increased Earned Income from the Previous Reporting Period. Increased Total Household Resources from Non-Employment Sources. Increased Ability to Manage Income and Use Assets to Achieve Self- Sufficiency. Obtained Adequate, Safe, Affordable, Unsubsidized, Permanent Housing Eliminated/Reduced Barriers to Employment and Self- Sufficiency. 	People who will Achieve Outcome	Received Services	Achieved Outcome	Still Progressing Toward Outcome	Exited Program Prior to Achieved Outcome	Received Services	Achieved Outcome	Received Services	Achieved Outcome
Outcomes with Indicators	A Company of the Comp					A service of the serv			<u> </u>
Eliminated/Reduced Barriers to Employment and Self- Sufficiency.	10								
 a) Obtained work experience as a non-paid volunteer and developed measurable identified skill(s). 									
 b) Demonstrated a measurable increase in identified skills/competencies required for employment 									
 c) Completed training program and received certificate or diploma required for employment. 									
 d) Completed ABE/GED and obtained certificate or diploma in order to acquire or maintain employment. 									
 e) Completed post-secondary education program, and obtained certificate or diploma in order to acquire or maintain employment. 									
Enrolled children in "before/after" school program, in order to acquire/maintain employment.									
g) Obtained care for child or other dependant, in order to acquire/maintain employment.							 		
Obtained reliable transportation and/or driver's license in order to acquire/maintain employment.						-			
Obtained identification required for employment.								 	
j) Youth obtained emancipation.	***************************************		1						

ATTACHMENT H - AMMENDED FLORIDA COMMUNITY SERVICES BLOCK GRANT (CSBG)

Community Action Goal 1 (Family) - Low-Income People Become More Self-Sufficient

	,	г				,	<u> </u>	ersion 1.1	09/03/03
Goal 1: Low-Income People Become Self-Sufficient 1. Obtained Employment/Self-Employment for Unemployed Persons. 2. Obtained Employment/Self-Employment for Employed Persons.	WORKPLAN Number of People at or Below 125% of Poverty Number of					Number of People Above 125% of Poverty		Number of People for whom no income Information was Obtain	
 Maintained Employment for at Least 90 days. Increased Earned Income from the Previous Reporting Period. Increased Total Household Resources from Non-Employment Sources. Increased Ability to Manage Income and Use Assets to Achieve Self- Sufficiency. Obtained Adequate, Safe, Affordable, Unsubsidized, Permanent Housing Eliminated/Reduced Barriers to Employment and Self- Sufficiency. 	People who will <u>Achieve</u> <u>Outcome</u>	Received Services	Achieved Outcome	Still Progressing Toward Outcome	Exited Program Prior to Achieved Outcome	Received Services	Achieved Outcome	Received Services	Achieved Outcome
Outcomes with Indicators	********		Land of			<u> </u>			
 k) Moved toward self-sufficiency by "moving up" at least one step on an outcome scale. (Attach a copy of scale used.) 				!					
Completed goals on their case management plan in order to move toward self-sufficiency.									
m) Maintained independence, etc. You may define the nature of the increased stability, or identify the specific area of concern, such as "remain drug free", in narrative comment below. Also, you may break out individuals by age or other characteristics in the Narrative Comments.									
 Resolved other barrier to employment. Provide outcome, indicator and a description in Narrative Comments below. 									

Definitions:

Increased Total Household Resources from Non-Employment Sources – this could refer to such things as: a move of a job to one closer to home which reduces travel costs; securing benefits such as tax credits, child support, SSI; or other increases which you may wish to define.

Completed goals on their case management plan in order to move toward self-sufficiency – this should refer specifically to the individual/family movement toward employment and self sufficiency, and not to their increased potential or to strengthen supportive systems.

Maintained independence – this could refer to a range of outcomes for individuals of various ages, characteristics, or circumstances. Outcomes associated with participation in treatment programs, alternatives to incarceration or institutionalization, Family Care Giver programs or other programs that enable families/individuals to achieve a measure of self-sufficiency should be reported here. Provide outcome, indicator and description in narrative comments.

Narrative Comments: Please attach a separate sheet if necessary.

	, ,					T		<u> </u>	
1 – CAA Outcomes Catalog	2	3	4	5	6	7	8	9	10
Goal 6: Low-Income People Especially Vulnerable Populations Achieve Their Potential by Strengthening Family and Other Supportive Systems 1. Increased Education and/or Skills. 2. Increased Familles' Skills and Strengthened Families. 3. Increased Ability to Manage Income	WORKPLAN Total Number of			of People 25% of Poverty			of People % of Poverty	Number of People for whom no income Information was Obtained	
 Increased Ability to Manage Income. Obtained, Maintained, or Improved Housing Arrangements. Reduced or Eliminated an Emergency Need. Improved or Maintained Nutrition. Obtained Access or Links to Services. Improved or Maintained Physical or Behavioral Health. Children and Youth Participate in Services that Support Their Growth and Development. Seniors Participate in Services that Support Independent Living. Increased Other Supports to Eliminate Causes of Poverty. 	People who will <u>Achieve</u> Outcome	Received Services	Achieved Outcome	Still Progressing Toward Outcome	Exited Program Prior to Achieved Outcome	Received Services	Achieved Outcome	Received Services	Achieved Outcome
Outcomes with Indicators			7			·			
1) Increased Education and/or Skills.	5								
 Adults improve academic skills, and/or prepare to move on to other educational/training programs. 		9							
b) Adults obtain ABE/GED certificate or diploma.									
c) Adults obtain or improve job skills.			<u> </u>						
 d) Youth demonstrate improved academic performance. 					_				
e) Youth demonstrate improved behavior at school.									
f) Youth obtain ABE/GED certificate or diploma.									
g) Youth obtain job skills.							·		
 h) Other outcome or indicator may be used with the approval of DCA. 									
Increased Families' Skills and Strengthened Families.	15								
 a) Participants improve their behavior/family functioning as a result of counseling. 									
 b) Parents/caregivers improve family functioning as a result of classes or supportive services. 									
 c) Participants maintain family stability by accessing affordable care of minor child or other dependent. 									

					Ve	rsion 1.0 – 08/01/03			
1 – CAA Outcomes Catalog	2	3	4	5	6	7	8	9	10
Goal 6: Low-Income People Especially Vulnerable Populations Achieve Their Potential by Strengthening Family and Other Supportive Systems 1. Increased Education and/or Skills. 2. Increased Families Skills and Strengthened Families. 3. Increased Ability to Manage Income.	WORKPLAN Total Number of People who			of People 25% of Poverty			of People % of Poverty	whom n	f People for to income was Obtained
 Obtained, Maintained, or Improved Housing Arrangements. Reduced or Eliminated an Emergency Need. Improved or Maintained Nutrition. Obtained Access or Links to Services. Improved or Maintained Physical or Behavioral Health. Children and Youth Participate in Services that Support Their Growth and Development. Seniors Participate in Services that Support Independent Living. Increased Other Supports to Eliminate Causes of Poverty. 	will <u>Achieve</u> <u>Outcome</u>	Received Services	Achieved Outcome	Still Progressing Toward Outcome	Exited Program Prior to Achieved Outcome	Received Services	Achieved Outcome	Received Services	Achieved Outcome
Outcomes with Indicators (Outcome 2 continued.)		<u> </u>							
 d) Child(ren) at-risk of DCF placement remain with family due to improved family functioning. 		,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,							
 e) Non-custodial fathers increase time spent with child. f) Non-custodial fathers who are behind in child support payments make payments against new payment schedule. 									
g) Other outcome or indicator may be used with the approval of DCA.									
3) Increased Ability to Manage Income.	10								
a) Operate within established budget for at least 90 days.									
 b) Households/individuals decrease energy usage due to Weatherization services. 									
c) Households/individuals decrease debt.									
 d) Other outcome or indicator may be used with the approval of DCA. 									
Obtained, Maintained or Improved Housing Arrangements.	200								
Households/individuals in temporary or transitional housing arrangements obtain safe, stable housing.									
 b) Households/individuals maintain safe/stable housing for at least 90 days. 									
c) Households have home safety hazards ameliorated.									

1 – CAA Outcomes Catalog	2	3	4	5	6	7	8	9	10
Goal 6: Low-Income People Especially Vulnerable Populations Achieve Their Potential by Strengthening Family and Other Supportive Systems 1. Increased Education and/or Skills. 2. Increased Families Skills and Strengthened Families. 3. Increased Ability to Manage Income.	WORKPLAN Total Number of People who			of People 25% of Poverty		Numbe	r of People 5% of Poverty	Number o	f People for o income was Obtained
4. Obtained, Maintained, or Improved Housing Arrangements. 5. Reduced or Eliminated an Emergency Need. 6. Improved or Maintained Nutrition. 7. Obtained Access or Links to Services. 8. Improved or Maintained Physical or Behavioral Health. 9. Children and Youth Participate in Services that Support Their Growth and Development. 10. Seniors Participate in Services that Support Independent Living. 11. Increased Other Supports to Eliminate Causes of Poverty.	will <u>Achieve</u> <u>Outcome</u>	Received Services	Achieved Outcome	Still Progressing Toward Outcome	Exited Program Prior to Achieved Outcome	Received Services	Achieved Outcome	Received Services	Achieved Outcome
Outcomes with Indicators (Outcome 4 continued.)									
d) Households improve home environmental safety thru installation of new heating and/or air conditioning system									
Households complete steps toward their first home purchase.		-							
Homeowners realize an increase in assessed value of their home as a result of rehabilitation.									
 g) Other outcome or indicator may be used with the approval of DCA. 									
5) Reduced or Eliminated an Emergency Need.	150								
a) Receive emergency/supplemental food from food pantry, commodities, vouchers, community farming, etc. (Proxy)					:				
b) Receive clothing. (Proxy)							·		_
c) Receive emergency shelter.									
Avoid utility termination or fuel crisis through agency payment.								-	
★ e) Avoid eviction (due to rental non-payment or mortgage foreclosure) for at least 120 days through mediation.									
Avoid eviction (due to rental non-payment or mortgage foreclosure) through mediation for at least 360 days							,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		
 g) Other outcome or indicator may be used with the approval of DCA. 									

1 – CAA Outcomes Catalog	2	3	4	5	6	7	8	9	10	
Goal 6: Low-Income People Especially Vulnerable Populations Achieve Their Potential by Strengthening Family and Other Supportive Systems 1. Increased Education and/or Skills. 2. Increased Families Skills and Strengthened Families. 3. Increased Ability to Manage Income.	WORKPLAN Total Number of			of People 25% of Poverty			of People % of Poverty) whom π	f People for to income was Obtained	
4. Obtained, Maintained, or Improved Housing Arrangements. 5. Reduced or Eliminated an Emergency Need. 6. Improved or Maintained Nutrition. 7. Obtained Access or Links to Services. 8. Improved or Maintained Physical or Behavioral Health. 9. Children and Youth Participate in Services that Support Their Growth and Development. 10. Seniors Participate in Services that Support Independent Living. 11. Increased Other Supports to Eliminate Causes of Poverty.	People who will <u>Achieve</u> <u>Outcome</u>	Received Services	Achieved Outcome	Still Progressing Toward Outcome	Exited Program Prior to Achieved Outcome	Received Services	Achieved Outcome	Received Services	Achieved Outcome	
Outcomes with Indicators					· · · · · ·					
6) Improved or Maintained Nutrition.	0								ļ	
Senior congregate meal programs. (Proxy)		<u> </u>								
b) Meals on Wheels. (Proxy)						r		1		
 Nutritional risk score declines or stays same after 12 months. 										
d) Children congregate meal programs. (Head Start, child care, after school, proxy)										
Prevalence of anemia among children in WIC for at least one year does not exceed 10%.										
f) Pregnant women in WIC achieve appropriate weight gain.							-			
g) Less than 1% of babies born to prenatal women enrolled in WIC have neural tube defects due to taking folic acid.										
Other outcome or indicator may be used with the approval of DCA.										
7) Obtained Access or Links to Services.	25									
a) Obtained services/benefits due to translation assistance.										
b) Report ability to access services independently.										
 Obtained or maintained necessary services with assistance. 										

					, 			- 0.1 noi215	00/0//03
1 – CAA Outcomes Catalog	2	3	4	5	66	7	88	9	10
Goal 6: Low-Income People Especially Vulnerable Populations Achieve Their Potential by Strengthening Family and Other Supportive Systems Increased Education and/or Skills. Increased Families Skills and Strengthened Families. Increased Ability to Manage Income.	WORKPLAN Total Number of			of People 25% of Poverty			of People % of Poverty	Number of People for whom no income Information was Obtained	
 Obtained, Maintained, or Improved Housing Arrangements. Reduced or Eliminated an Emergency Need Improved or Maintained Nutrition. Obtained Access or Links to Services. Improved or Maintained Physical or Behavioral Health Children and Youth Participate in Services that Support Their Growth and Development. Seniors Participate in Services that Support Independent Living. Increased Other Supports to Eliminate Causes of Poverty. 	People who will <u>Achleve</u> <u>Outcome</u>	Received Services	Achieved Outcome	Still Progressing Toward Outcome	Exited Program Prior to Achieved Outcome	Received Services	Achieved Outcome	Received Services	Achieved Outcome
Outcomes with Indicators									
Improved or Maintained Physical or Behavioral Health.	200								
a) Obtained access to needed health care.		<u>. </u>			ı				
 Maintained health, independence and self-sufficiency by utilizing shared-ride transportation. 									
 Improved and/or maintained desired health status behavior for at least three months. 									
 d) Demonstrated increased knowledge regarding how to avoid at-risk behavior. 				,		·			
 e) Less than 5% of babies of WIC mothers have low birth weight. 								_	
f) Avoided at-risk behavior for at least six months.				·					
 g) Remained drug and alcohol free for at least six months. 									
 Other outcome or indicator may be used with the approval of DCA. 							-		

1 – CAA Outcomes Catalog	2	3	4	5	6	7	_ 8	9	10
Goal 6: Low-Income People Especially Vulnerable Populations Achieve Their Potential by Strengthening Family and Other Supportive Systems 1. Increased Education and/or Skills. 2. Increased Families Skills and Strengthened Families. 3. Increased Ability to Manage Income. 4. Obtained, Maintained, or Improved Housing Arrangements. 5. Reduced or Eliminated an Emergency Need 6. Improved or Maintained Nutrition (Proxy). 7. Obtained Access or Links to Services. 8. Improved or Maintained Physical or Behavioral Health 9. Children and Youth Participate in Services that Support Their Growth and Development. 10. Seniors Participate in Services that Support Independent Living. 11. Increased Other Supports to Eliminate Causes of Poverty	WORKPLAN Total Number of			of People 25% of Poverty		i	r of People i% of Poverty	Number of People for whom no income Information was Obtain	
	People who will Achieve Outcome Received Services	Achieved Outcome	Still Progressing Toward Outcome	Exited Program Prior to Achieved Outcome	Received Services	Achieved Outcome	Received Services	Achieved Outcome	
Outcomes with Indicators	· ·			_			-		
Children and Youth Participate in Services that Support Their Growth and Development.	0								
a) Youth improve physical health and development.]					
b) Youth improve social/emotional development.									
c) Youth avoid at-risk behavior for at least three months.		_							
 d) Youth have reduced involvement with criminal justice system. 									
 e) Youth increase academic, athletic or social skills for school success by participating in before/after school activities. 									
 f) Children obtain age appropriate immunizations, medical and dental care. 									
 g) Children participate in pre-school activities to develop school readiness skills. 									
h) Children who participate in pre-school activities are developmentally ready to enter Kindergarten.									
Other outcome or indicator may be used with the approval of DCA.									

							V	ersion 1.0 <u>-</u>	08/01/03
1 - CAA Outcomes Catalog	2	3	4	5	6	7	8	9	10
Goal 6: Low-Income People Especially Vulnerable Populations Achieve Their Potential by Strengthening Family and Other Supportive Systems 1. Increased Education and/or Skills. 2. Increased Families Skills and Strengthened Families. 3. Increased Ability to Manage Income.	WORKPLAN WORKPLAN Number of People at or Below 125% of Poverty Number of						r of People 5% of Poverty	Number of People fo whom no income Information was Obtain	
 Obtained, Maintained, or Improved Housing Arrangements. Reduced or Eliminated an Emergency Need Improved or Maintained Nutrition (Proxy). Obtained Access or Links to Services. Improved or Maintained Physical or Behavioral Health Children and Youth Participate in Services that Support Their Growth and Development. Seniors Participate in Services that Support Independent Living. Increased Other Supports to Eliminate Causes of Poverty 	People who will <u>Achieve</u> <u>Outcome</u>	Received Services	Achleved Outcome	Still Progressing Toward Outcome	Exited Program Prior to Achieved Outcome	Received Services	Achieved Outcome	Received Services	Achieved Outcome
Outcomes with Indicators	·		J	l	<u> </u>	<u> </u>	<u> </u>	<u>L</u>	
10) Seniors Participate in Services that Support Active, Independent Living.	0								
 Senior Citizens remain active in their communities by participating in community-oriented programs (include Senior Centers, RSVP, Senior Employment, Foster Grandparent etc.) 									
 Senior Citizens maintain independent living status for 90 days through support services (including home delivered meals, home health or homemaker services, etc.). 									
 Senior Citizens avoid institutionalization through support services for at least six months after receiving services. 		, ,,,							
d) Other outcome or indicator may be used with the approval of DCA.								· · · · · · · · · · · · · · · · · · ·	
 Increased Other Supports to Eliminate Causes of Poverty. Other outcome or indicator may be used with the approval of DCA. 	0								

Narrative Comments: Please attach a separate sheet if necessary.